

3.9 Appendix A: Whistleblower Form

Pillar Nonprofit Network is committed to conducting its operations with honesty, transparency, and integrity. This whistleblower form is part of our effort to maintain trust and accountability across all areas of our work.

Our Whistleblower Policy offers a secure and confidential way for individuals – including employees, volunteers, clients, customers, vendors, contractors, Board Directors, and members of the public – to report concerns about suspected fraud, misconduct, illegal activity, or other unethical practices connected to Pillar’s operations or services.

All submissions through this form will be sent directly to a designated member of Pillar’s Board of Directors. Upon review, they will determine next steps and ensure a prompt and fair investigation.

1. What are the details of the location of the incident (region, specific location, date, time, etc.)?

2. Please describe the nature of your concern regarding financial and/or operational matters. Include sufficient information for an independent person to understand the concern and to enable further investigation.

3. Please state the full name(s) and job title(s) of individuals whom you suspect of wrongdoing.

4. How many times has this incident taken place (if applicable)?

5. Over how long a period has this incident been taking place (if applicable)?

6. Would you be willing to provide your name and contact information? If yes, please enter it below. Please note that this is optional.

7. Would you like to arrange a meeting/telephone call with an Investigating Officer to discuss this matter? Please note that this option is only open to individuals who choose to provide their name and contact information.

- ☐ Yes
☐ No

8. Please share other pertinent information related to this situation.

When submitting, please mark the envelope or email subject line as **CONFIDENTIAL** and send either:

- By email: board@pillarnonprofit.ca
- By mail: **Chair, Pillar Board of Directors**
c/o Innovation Works, 201 King Street
London, ON N6A 1C